

CARRIE GALLISON

PRODUCER/DIRECTOR

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www.tempoliveevents.com

Client friendly production professional experienced in fast-paced and high stress positions that demand a calm personality with excellent organizational, multitasking, and respected managerial skills. Confident and poised in interactions with individuals at all levels.

Film/Television/Video Experience Highlights:

“ORANGE COUNTY TREASURES: THE PEOPLE’S FARM”	Producer/Director/Editor	2008
“TOO MANY COOKS” TELEVISION PILOT	Producer	2003
Highlights include directing, producing and editing a critically acclaimed original documentary film. Produced the pilot episode of Too Many Cooks, a comedic cooking show represented by Creative Artists Agency. Created the budget, hired talent and crew, over saw post-production and distribution of pilot to cable networks.		
“CLIPPING ADAM” FEATURE	Production Manager	2004
“SONG OF SONGS” FEATURE	Production Manager	2002
Highlights include hiring production staff, managing production schedules and budgets, and negotiating contracts for independent features.		
“VALENTINE’S DAY” FEATURE	Script Coordinator	2009
“PRINCESS DIARIES 2” FEATURE	Script Coordinator	2004
“RAISING HELEN” FEATURE	Script Coordinator	2003
Highlights include coordinating and entering all script revisions and preparing script revisions for distribution. Worked directly with director Garry Marshall, staff writers and script supervisor to ensure continuity in the script. Expert knowledge of Final Draft screenwriting software program.		
“PLAY’D” VH1 MOTION PICTURE FOR TV	Production Coordinator	2002
“ANTWONE FISHER” FEATURE	Asst. Production Coordinator	2001
“TRAFFIC” FEATURE	Asst. Production Coordinator	2000
Highlights include ordering equipment, hired crew, maintained crew and vendor lists. Coordinated travel and hotel arrangements for all talent and crew members. Prepared final production documents for delivery to the studio. Produced equipment manifests for filming abroad.		

Live Event Experience Highlights:

PARAMOUNT FARMS SALES MEETING	Producer/Director – General Session	2009
GENENTECH NATIONAL SALES MEETING	Producer/Director – Franchise Meeting	2009
AVAYA GLOBAL SALES CONFERENCE	Producer - Regional Meeting	2008
BRITISH TELECOM GSM 2008	Producer – Regional Meetings	2008
ORACLE FY GLOBAL KICKOFF 2009	Producer – Functional Meeting	2008
AIPAC NATIONAL SUMMIT	Producer – Breakout Meeting	2008
CISCO PARTNER SUMMIT	Producer – Breakout Meeting	2008
MICROSOFT MGX CONFERENCE	Producer – Breakout Meeting	2007-2008
Highlights include pre-producing two regional sessions simultaneously (EMEA and Asia Pacific), advising client as to creative options within their budget parameters, and locating and coordinating props, talent and costumes on-site often in a very short timeframe. Worked directly with the client to manage all production aspects for the she show. Also acted as a show caller as needed.		

BRISTOL-MYERS SQUIBB’S TOUR OF HOPE	Producer/Project Manager	2003-2005
Highlights include producing finale event for Lance Armstrong and Bristol-Myers Squibbs’ successful nationwide fundraising campaign. Erected mini-city for over 10,000 spectators in front of the White House that included staging, tents, signage and video footage. Negotiated vendor contracts, hired crew and caterers and maintained the budget. Budgeted and coordinated staging, scenic, props and talent within budget parameters.		

NISSAN DEALER MEETING	Deck Manager	2008
SAP SAPPHIRE CONFERENCE	Stage Manager	2007
“THE GREAT OUTDOOR GAMES”, ESPN TV	Assistant Director	2000-2005
Highlights include managing two stages with for 30 speakers over three day national SAP conference. Coached speakers on presentation style. Gave direction to and cued technical crew during presentations. Provided direction to the talent, jumbo-tron, and TV crew to ensure the main venue ran in a smooth and timely fashion.		

Education: **Goucher College**, Baltimore, MD, BA
University of Exeter, Exeter, England, Junior Year Abroad
Saddleback College, Communication Arts Courses

Additional Skills: Final Cut Pro, Final Draft, Adobe CS3, Scuba Certified, Equestrian Sports